

**BOARD OF TRUSTEES
SUFFOLK COUNTY DEPARTMENT OF PARKS,
RECREATION AND CONSERVATION
MINUTES OF DECEMBER 15, 2011
MEADOWEDGE
WEST SAYVILLE, NEW YORK**

BOARD MEMBERS PRESENT

Miles Borden	Vice Chairman, Town of Smithtown
Gil Cardillo	Trustee, Town of Riverhead
Gregory Dawson	Chairman, Town of Islip
Kathleen Gooding, Ph.D.	Trustee, Town of Shelter Island
Dawn Hopkins	Trustee, Town of Brookhaven
Alexander McKay	Trustee, Town of Huntington
William B. Sickles	Trustee, Town of Southampton
Richard F. White, Jr.	Trustee, Town of East Hampton
Michael Domino	Trustee, Town of Southold

ABSENT

Debra Kolyer	Member of the Board
Bill Shilling	Member of the Board

PARKS DEPARTMENT

Joseph Montuori	Commissioner
Jim Barr	Superintendent
Tony Trotta	Superintendent
Nick Gibbons	Principal Environmental Analyst
Colleen Hofmeister	Principal Contracts Examiner
Terry Maccarrone	Coordinator of Community Programs
Elizabeth Babinsky	Account Clerk Typist

GUESTS

Janet Longo	Acquisitions Supervisor, Division of Real Estate
Tom Young	County Attorney's Office
Pamela Greene	S.C. Division of Real Estate

PUBLIC PORTION

Mr. John Rather voiced concerns regarding management at Indian Island and on going erosion projects. Commissioner said he will look into this matter.

APPROVAL OF MINUTES OF DECEMBER 6, 2011

A motion to accept the minutes was made by Trustee White and seconded by Trustee McKay. The minutes were unanimously approved by a vote of 9-0-0.

COMMISSIONER'S REPORT

Commissioner Montuori reported on the following:

- Commissioner welcomed Colleen Hofmeister back.
- She is working on several RFP's.
- Golf down 9.23%, state down 11.43%. We had a good November, one of the highest in 5 years. December rounds should be up maybe break even.
- No word on employee layoffs.
- We finally closed on the North Fork Preserve property.
- Happy Holiday.

Chairman's Report:

- Trustee Dawson wished everyone a Merry Christmas, Happy Holiday, & Happy Hanukah.

Round Table:

Trustee Dawson asked the Commissioner what the 9.23% equates to in dollars. Commissioner said he will have Scott give him the info.

Colleen Hofmeister said it's great to be back and we'll be working on several RFP's. The current Licensee at Deep Hollow Stables in Montauk, Rusty Leaver, has left with one year left on his Agreement. We have just been granted permission from the County Attorney's Office to have Mr. Leaver assign his Agreement to the current caretaker, Patrick Keogh. Mr. Keogh has worked at the ranch for many years. If all works out, he will take care of the 52 horses that are currently there while we implement a new RFP for a concessionaire. The County will receive all monies owed for 2012 vs. having to close the facility while we implement a new RFP. Mr. Keogh will have to bid on the RFP and there is no guarantee he will be the new Licensee. Trustee White indicated the facility was a very important part of the tourism in Montauk and it was important that no time lapse in the stable's operation.

Colleen also stated that we are in the middle of implementation of RFP's for the two camp stores within County Parks: Smith Point and Cedar Point. Trustee Hopkins is representing the Trustees for the Smith Point Camp Store RFP and Trustee White is representing the Trustees for the Cedar Point Camp Store RFP. Proposals were due on Monday and we have received one proposal for each facility. Both proposers are incumbents who have done a good job in the past. We will proceed with oral presentations.

Colleen mentioned that the contracts for both the West Sayville and Timber Point restaurant concessions expire at the end of 2012. To that end, we will be drafting and implementing an RFP for each. We will be looking for a Trustee to volunteer for each facility.

Pamela Green thanked Janet Longo and Nick Gibbons for their help in the acquisition of the North Fork Preserve.

Trustee Sickles raised 55-60 thousand dollars for participating in *The Polar Bear Plunge*. The money raised will go to The Human Resources of the Hampton's, which provides help with housing, oil, food, transportation and many other needs.

Trustee Sickles also asked if the Historic Structure Restoration Pilot was passed by the Legislature. Trustee Dawson replied "yes".

A motion to adjourn the meeting was made by Trustee White and seconded by Trustee McKay. The motion was unanimously approved by a vote of 9-0-0.

Minutes respectfully submitted by Elizabeth Babinsky